

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD JUNE 29, 2022

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Devin Stang called the meeting to order at 4:00 p.m.

Board Members in Attendance:

Jennifer Maiden, Carrie O'Boyle, Devin Stang, Kimberly Sturgill, Patricia Wakefield

Public Persons in Attendance:

Daniel White, Adam Hines, Amanda Goran, Albert Trego, John Davis, Candy Mikolajcik, Stephen Mikolajcik, Alan Zatik, Kristin Zatik, Lucy Zatik, Christine Manning, Brian Brown, Jeffrey Holzhauer, Paula Perhot, Deborah Melda, Lindsay Thut, Jacob Stempowski, Michelle Parks, Natalie Skala

Those present recited the Pledge of Allegiance to the United States of America.

RECOGNITION OF STATE QUALIFIERS, PLACERS AND CHAMPIONS: JEFFREY HOLZHAUER AND THE BOYS' TRACK TEAM

Jeffrey Holzhauer - Spoke about the qualifiers. 4x100 Team went 42.10 and previous school record was 44.30. The team was part of the fastest Regional and fastest State Division II races ever! Ryne Schackelford won the long jump by nearly 2 feet having set the State record at the Regionals. The 100 Meter he ran 21.31. In the 200 missing the state record by 21.29 but bringing home his third title for the year and fourth overall. The Boys Team finished 2nd overall in Division II. The athletes put in the work both in and out of the season and in and out of the classroom. Hard work is a testament to the parents and supporters.

Devin Stang - Welcome to our track athletes, coaches and families. Thank you to the team, coaches and parents for your efforts and work to represent Keystone with such a high level of success.

ACKNOWLEDGEMENT OF THE KEYSTONE EMPLOYEE RECOGNITION RECIPIENTS: KEYSTONE OUTSTANDING SUPPORT STAFF AWARD AND KEYSTONE OUTSTANDING EDUCATOR AWARD

Candy Mikolajcik - Thank you to all of the staff and students who make it enjoyable to come to work and be part of Keystone.

Kristin Zatik - I am thankful that I can be myself and sometimes unorthodox, but I have always believed that students are more important than content.

Jeffrey Holzhauer - Mrs. Zatik goes above and beyond to support the students and athletes and helps make the district a better place.

Jennifer Maiden - Presented a gift to Mrs. Zatik on behalf of herself and her son Evan.

APPROVAL OF AGENDA #22-06-01

Moved by Wakefield, second by Sturgill to approve agenda as presented.

Ayes: Wakefield, Sturgill, Maiden, O'Boyle, Stang
Motion carried.

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APPROVAL OF PRIOR MEETING MINUTES #22-06-02

Moved by Sturgill, second by O’Boyle to dispense with the reading of the minutes of the Regular Meeting on Monday, May 16, 2022 the Special Meeting on Tuesday, May 31, 2022. The minutes were distributed as required by law and shall be approved as presented.

Ayes: Sturgill, O’Boyle, Maiden, Wakefield, Stang
Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS: NONE

INPUT FROM STAFF:

Paula Perhot - Discussed the Communication Supplemental position and all of the duties and responsibilities. I’ve put together 6 pages of duties and objectives entailed with the communications position. Dr. Freidt and I worked together to put this position together in part of the district strategic plan. If the position were to be outsourced, the cost would be at minimum double the cost of the current supplemental and extended days. Many districts have a full-time position for this position while I’m doing this in addition to my teaching job. If the funds for this position were to be reduced, I don’t feel that I could continue this position.

Jeffrey Holzhauer - Ms. Perhot does a fantastic job and is very easy to work with and appreciate her dedication and efforts.

Amanda Goran - As Ms. Perhot runs the weekly News to Enthuse, she has often omitted her own praise from myself and staff. She truly does the job for others and does not prefer the public recognition.

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #22-06-03**

Moved by O’Boyle, second by Sturgill that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for May 2022, as presented.

B. APPROVE NEW FUND

The Treasurer/CFO recommends approving the following fund:

1. IDEA Early Childhood Special Education (587 9923)

C. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

05/01/22	04/18/22	94666	922054	REFUNDING BONDS	HUNTINGTON NATIONAL BANK	\$ 209,375.00
05/01/22	04/18/22	94666	922056	BOND SERIES 2010C	HUNTINGTON NATIONAL BANK	\$ 178,706.25
05/01/22	04/17/22	94666	922060	KHS 2018 LEASE PURCHASE PRINCIPAL & INTEREST	HUNTINGTON NATIONAL BANK	\$ 93,739.47

D. ADOPT FISCAL YEAR 2023 TEMPORARY APPROPRIATIONS

The Treasurer/CFO recommends adoption of the Fiscal Year 2023 Permanent Appropriations as shown in (Attachment A).

E. YEAR END PROCEDURES

Approve the Treasurer/CFO to make any other necessary adjustments including, but not limited to, appropriation increases, decreases, or transfers needed to close Fiscal Year 2022.

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F. APPROVE CONTRACT: LOVE INSURANCE AGENCY AND OHIO SCHOOL PLAN AND CYBER COVERAGE WITH WRIGHT SPECIALTY

The Treasurer/CFO recommends the approval of a contract with Love Insurance Agency and Ohio School plan and Cyber Coverage with Wright Specialty for the district's property, fleet, and liability insurance from July 1, 2022 to July 1, 2023. The total premium is \$78,113.00.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang
Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #22-06-04

Moved by O'Boyle, second by Sturgill that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Jonathan Bailey – 7-12 Athletic Director – effective end of day 7/15/2022
- b. Dylan Buffington – Junior Varsity Girls' Basketball Coach – effective end of day 6/7/2022
- c. Chad Elliott – Head Freshman Football Coach - effective end of day 5/21/2022
- d. Chad Elliott – Head Freshman Boys' Basketball Coach – effective end of day 5/21/2022
- e. Andrew Hoch – Assistant Eighth Grade Football Coach – effective end of day 5/25/2022
- f. Nathaniel Hartsel – Assistant Freshman Football Coach – effective end of day 6/6/2022
- g. Jeffrey Ohl – Assistant Varsity Football Coach – effective end of day 5/14/2022
- h. Lisa Medvetz – Junior Varsity Volleyball Coach – effective end of day 6/10/2022
- i. Emily King – Freshmen Volleyball Coach – effective end of day 6/22/2022
- j. Jeffrey Holzhauer – KHS Social Studies Teacher – effective end of day 6/30/2022
- k. Alyssa Schwedt – KHS School Counselor – effective end of day 8/18/2022
- l. Laurie Cogan – Head Volleyball Coach – effective end of day 6/27/2022

2. APPROVE ADMINISTRATIVE CONTRACTS

The Superintendent recommends renewal of the following administrative contracts as indicated, effective August 1, 2022.

- a. Jody White – Food Service Supervisor - 215 Days, Three (3) years – Step 10

3. EMPLOY ATHLETIC DIRECTOR

The Superintendent recommends employment of Jeffrey Holzhauer as Athletic Director on a 2-year contract at an annual salary of \$78,000.00. Contract is for 260 days per year effective July 1, 2022 through June 30, 2024.

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4. SALARY RECLASSIFICATION – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2022-2023 school year due to continuing education.

- a. Kaitlin Bulger from BA+15 to MA – Step 5
- b. Michael Hogue from BA to BA+15 – Step 12

5. RESCIND ESY SERVICES INSTRUCTOR

The Superintendent recommends rescinding the following individual as an ESY Services Instructor between the period of Wednesday, June 1, 2022 thru Friday, August 19, 2022, at tutor rate (currently \$28.00 per hour), per time sheet:

- a. Frances McConnell – not to exceed 9.5 hours

6. EMPLOY ESY SERVICES INSTRUCTOR

The Superintendent recommends employing the following individual as an ESY Services Instructor between the period of Wednesday, June 1, 2022 thru Friday, August 19, 2022, at tutor rate (currently \$28.00 per hour), per time sheet:

- a. Frances McConnell – not to exceed 11 hours

7. EMPLOY ESY SUPPORT SERVICES

The Superintendent recommends employing the following individual as an ESY Support Services between the period of Wednesday, June 1, 2022 thru Friday, August 19, 2022, at their hourly rate, per time sheet:

- a. Charlene Eye – not to exceed 12 hours

8. APPROVE LEAVE OF ABSENCE REQUEST – MICHELLE LUDLAM

The Superintendent recommends approving a leave of absence request for Michelle Ludlam for the period on or about June 20, 2022 through on or about July 4, 2022.

9. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employing the following individual as a classified substitute for the 2021-2022 school year for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Braden Cuson
 - Cleaning - \$10.73/hr.
 - Custodian/Maintenance - \$14.63/hr. – effective 6/7/2022

10. APPROVE CLASSIFIED SUBSTITUTE RATES

The Superintendent recommends approval of the following classified substitute rates effective 7/1/2022:

- a. Bus Driver: \$ 15.33
- b. Bus Mechanic: \$ 16.27
- c. Cafeteria: \$ 12.17
- d. Cleaner: \$ 11.10
- e. Custodian/Maintenance: \$ 15.08
- f. Library Paraprofessional: \$ 11.77
- g. Monitor: \$ 11.54
- h. Special Needs Paraprofessional: \$ 11.54
- i. Building Secretary: \$ 13.61
- j. Superintendent's Secretary: \$ 20.26
- k. Technology Assistant: \$ 12.99

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11. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employment of the following 2022-2023 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

Cleaning - \$11.10/hr.

- a. Michelle Andujar
- b. Leann Cromer
- c. Lisa Jones
- d. Camryn Minney
- e. Matthew Ludlam
- f. Michael Ludlam
- g. Zachery Smith
- h. Deana Ziemba

Custodian/Maintenance - \$15.08/hr.

- a. Michelle Andujar
- b. Braden Cuson

12. APPROVE CERTIFIED SUBSTITUTE RATES

The Superintendent recommends approval of the following certified substitutes rates effective for the 2022-2023 school year:

- a. \$60.00 per half day
- b. \$120.00 per day

13. APPROVE CERTIFIED PERMANENT SUBSTITUTE RATES

The Superintendent recommends approval of the following certified permanent substitutes rates effective for the 2022-2023 school year:

- a. \$65.00 per half day
- b. \$130.00 per day

14. APPROVE CERTIFIED LONG-TERM SUBSTITUTE RATES

The Superintendent recommends approval of the following certified long-term substitutes rates effective for the 2022-2023 school year:

- a. \$60.00 per half day
- b. \$120.00 per day

15. APPROVE EXTENDED TIME CONTRACT

The Superintendent recommends employing Jacob Alferio for serving as summer school administrator and for SEL presentation preparation for High Schools that Work Conference, at the employee's per diem basis for the 2021-2022 school year, per time sheet, not to exceed 10 days.

16. APPROVE EXTENDED TIME CONTRACT

The Superintendent recommends employing James Kohler for extended time contract, for the purpose of hiring new staff at Keystone High School, at the employee's per diem basis for the 2021-2022 school year, per time sheet, not to exceed 4 days.

17. APPROVE EXTENDED TIME CONTRACT

The Superintendent recommends employing James Kohler for extended time contract, for the purpose of hiring new staff at Keystone High School, at the employee's per diem basis for the 2022-2023 school year, per time sheet, not to exceed 1 day.

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18. EMPLOY SUMMER INTERVENTION INSTRUCTORS

The Superintendent recommends employing the following individuals as a Summer Intervention Instructor between the period of Monday, June 6, 2022 thru Thursday, June 23, 2022, at tutor rate (currently \$28.00 per hour), per time sheet:

- a. Kathleen Dick – not to exceed 50 hours
- b. Amanda Glover – not to exceed 50 hours

19. EMPLOY SUMMER INTERVENTION CREDIT RECOVERY INSTRUCTOR

The Superintendent recommends employing the following individual as a Summer Intervention Credit Recovery Instructor between the period of June 6, 2022 thru Thursday, June 23, 2022, at tutor rate (currently \$28.00 per hour), per time sheet:

- a. Ashley Young – not to exceed 50 hours

20. EMPLOY CLEANER TRAINEE

The Superintendent recommends employing Mark Lacko as a Cleaner Trainee for fifteen hours per week, and for additional time, as needed, determined by the Maintenance Supervisor, at minimum wage effective July 1, 2022 through June 30, 2023.

21. EMPLOY INFORMATIONAL TECHNOLOGY TRAINEE – BRAYLON MILLER

The Superintendent recommends approving Braylon Miller as Informational Technology Trainee for fifteen hours per week, and for additional time, as needed, determined by the Superintendent, at minimum wage effective June 13, 2022 through August 26, 2022, pending all record checks and completion of state and local requirements.

22. EMPLOY INFORMATIONAL TECHNOLOGY TRAINEE – AIDAN PAULCHELL

The Superintendent recommends approving Aidan Paulchell as Informational Technology Trainee for fifteen hours per week, and for additional time, as needed, determined by the Superintendent, at minimum wage effective June 13, 2022 through August 26, 2022, pending all record checks and completion of state and local requirements.

23. EMPLOY 2022-2023 HOMEBOUND INSTRUCTION TUTORS

The Superintendent recommends employment of the following individuals as homebound instruction tutors for the 2022-2023 school year commencing on July 1, 2022 through June 30, 2023 at tutor rate (currently \$28.00 per hour), per time sheet, on an as needed and approved basis:

- | | |
|--------------------|--------------------------|
| a. Tracy Abfall | j. Joseph Jasin |
| b. Taylor Brouse | k. Alexis Kaczay |
| c. Kaitlin Bulger | l. Stefanie Kurowski |
| d. Sophia Dettorre | m. Heather Lahoski |
| e. Kelli Doran | n. Dawn Morris |
| f. Kari Dove | o. Sarah Robinson |
| g. Amanda Glover | p. Christopher Vondruska |
| h. Kara Griswold | q. Ashley Young |
| i. Andrew Hoch | |

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24. EMPLOY 2022-2023 CERTIFICATED/LICENSED STAFF

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2022-2023 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. John Davis Jr. - KHS/KMS Band Teacher – Step 1 BA - \$ TBD
- b. Ian Gaul – KMS School Counselor – Step 2 MA - \$ TBD
- c. Adam Shipley KMS STEM Teacher – Step 5 BA - \$ TBD
- d. Amanda Crisler – KES Intervention Specialist – Step 0 BA - \$ - TBD

25. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals for the 2022-2023 School Year:

- a. Dawn Morris from KHS Intervention Specialist to KMS Intervention Specialist
- b. Donna Smith from KES Special Needs Paraprofessional 27.75 a week to KMS Special Needs Paraprofessional 28.75 a week
- c. Jayne Gregory from Bus Monitor 3.0 hours a day to Bus Driver 6.0 hours a day

26. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members for participation in 4th Grade Curriculum Mapping for Literacy Intervention, up to 1 full day, June 30, 2022, to be paid from Title II A Funds:

- a. Amanda Glover
- b. Amy Hoopingarner
- c. Jennifer Myers
- d. Kimberly Tafa
- e. Courtney Trakas
- f. Ashley Trenchard

27. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members for participation in Curriculum Mapping and Planning, for Literacy Intervention, up to 2 full days, July 11, 2022, and July 26, 2022 to be paid from Title II A Funds:

- a. Cynthia Mahilo
- b. Hannah Murray
- c. Allison Smith
- d. Victoria Smith
- e. Jillian Terranova

28. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members for participation in Curriculum Mapping for 4th Grade Science Curriculum to incorporate PLTW modules, up to 1 full day, August 1, 2022, to be paid from Title II A Funds:

- a. Jennifer Myers
- b. Courtney Trakas

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29. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members for participation in Curriculum Mapping for 4th Grade Math Curriculum, up to 1 full day, August 2, 2022, to be paid from Title II A Funds:

- a. Kimberly Tafa
- b. Courtney Trakas
- c. Ashley Trenchard

30. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members for PLTW Launch Training, up to 3 full day, to be paid from Nord Family Foundation Grant:

- a. Kathleen Dick
- b. Amanda Glover
- c. Amy Hoopingarner
- d. Allison Johnson
- e. Hannah Murray
- f. Jennifer Myers
- g. Brittany Shaw
- h. Alex Stanley
- i. Jillian Terranova
- j. Courtney Trakas
- k. Ashley Trenchard

31. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members for PLTW Lead Teacher Training, up to 3 full day, to be paid from Nord Family Foundation Grant:

- a. Nicole Cassell
- b. Jill Hetsler

32. EMPLOY 2022-2023 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2022-2023 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Shannon Heffernan – Fall Faculty Manager – Step 4 - \$ - TBD
- b. Julie Fortune – Fall Faculty Manager – Step 1 - \$ - TBD
- c. Kari Dove – Winter Faculty Manager – Step 6 - \$ - TBD
- d. Donald Griswold – Head Varsity Football – Step 6 - \$ - TBD
- e. Andrew Hoch - Assistant Varsity Football – Step 1 - \$ - TBD
- f. Alex Stanley – Assistant Eighth Football – Step 1 - \$ - TBD
- g. David Jones Jr. – Assistant Seventh Football – Step 7 – \$ - TBD
- h. Thomas Baracscai – Head Boys’ Soccer – Step 1 - \$ - TBD
- i. Gregory Morgan – Head Boys’ Golf – Step 7 - \$ - TBD
- j. David Slee – Head Girls’ Golf – Step 3 - \$ - TBD
- k. Deborah Stroud – Assistant Cross Country (50%) – Step 2 - \$ - TBD

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33. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2022-2023 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Chad Whitacre – Football
- b. Grace Baracscai – Boys' Soccer
- c. Dale Klan – Boys' Golf

Amanda Goran - Explained how the grant funded stipends are driven by the staff and additional work that they are working on to prepare for the following school year. The first 3 professional development days are used for state-mandated professional development, so this time is not available. The teachers prefer to give up a day in the summer to be well prepared for the incoming year.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang
Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS #22-06-05

Moved by Sturgill, second by O'Boyle that the foregoing recommendations be approved.

A. APPROVE OAPSE COLLECTIVE BARGAINING AGREEMENT

The Superintendent recommends approving the collective bargaining agreement with Ohio Association of Public School Employees (OAPSE) Local #434 effective July 1, 2022 through June 30, 2025 as presented.

B. APPROVE CONFIDENTIAL SECRETARY PERSONNEL HANDBOOK

The Superintendent recommends approving the Confidential Secretary Personnel Handbook effective July 1, 2022 through June 30, 2025 as presented.

C. APPROVE ADMINISTRATIVE PERSONNEL HANDBOOK

The Superintendent recommends approving the Administrative Personnel Handbook effective July 1, 2022 through June 30, 2025 as presented.

D. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

1. Class of 2022 – Remaining class balance to KHS Principal's Fund to buy supplies for teachers, and to support special projects
2. Alexa Wolfe - \$50.00 to KMS Principal's Fund
3. Philip Tuttle – Second hand grill to KHS BBQ Club
4. On the Rocks Climbing Gym – 6 climbing passes valued at \$150.00 to KMS PBIS Program
5. KMS Sunshine Club – 3 - \$55.00 Altitude Jump Park Passes, 10 - \$10.00 Subway Gift Cards, 10 - \$10.00 Taco Bell Gift Cards, 10 - \$10.00 McDonald's Gift Cards, 6 - \$10.00 Cawley's Confections Gift Cards, 6 - \$10.00 Burger King Gift Cards to KMS PBIS Program

E. APPROVE SPECIAL EDUCATION CONTRACTS

The Superintendent recommends approving the following special education services contracts for the 2022-2023 school year as presented:

1. Educational Service Center of Northeast Ohio
2. Lorain County Board of Developmental Disabilities – Preschool Agreement

F. APPROVE AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the agreement with the Educational Service Center of Lorain County for Extended School Year Program from June 1, 2022 through August 16, 2022 as presented.

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G. APPROVE AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the agreement with the Educational Service Center of Lorain County for The Early Learning Center Extended School Year Program from June 21, 2022 through June 30, 2022 and July 25, 2022 through August 4, 2022 as presented.

H. APPROVE AGREEMENT WITH MUSIC THERAPY ENRICHMENT CENTER, INC.

The Superintendent recommends approving the agreement with Music Therapy Enrichment Center, Inc. from September 5, 2022 through May 22, 2023 as presented.

I. APPROVE SERVICE AGREEMENT WITH CONNECT

The Superintendent recommends approving a Service Agreement with Connect, from July 1, 2022 through June 30, 2023 as presented.

J. APPROVE EVENT CONTRACT FOR KHS 2023 PROM

The Superintendent recommends approving the event contract with Michaud's Catering & Event Center for the KHS 2023 Prom as presented.

K. APPROVE AGREEMENT WITH MENTAL HEALTH, ADDICTION AND RECOVERY (MHARS) BOARD OF LORAIN COUNTY

The Superintendent recommends approving the Mental Health, Addiction and Recovery (MHARS) Board of Lorain County Agreement for the 2022-2023 school year as presented.

L. APPROVE OUT OF STATE TRIP TO WASHINGTON D.C.

The Superintendent recommends approving an out of state field trip for Keystone High School Sophomore students to Washington D.C. during the period of Tuesday, November 1, 2022 through Friday, November 4, 2022.

M. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

1. GCB-2-R
2. IGCD-R

N. BUDGET RECOMMENDATIONS

1. APPROVE PAY TO PARTICIPATE FEES

The Superintendent recommends approving the following Pay to Participate (PTP) fees effective July 1, 2022.

Schedule of Pay to Participate Fees 2022-2023		
<u>High School</u>		
Sports (Per Sport)	1st Sport	\$250.00
	2nd Sport	\$200.00
	3rd Sport	\$100.00
	Each Additional Sport	\$100.00
Non-Sports	Academic Challenge	\$ 75.00
	Band	\$175.00
	Choir	\$ 8.00
	Flag Corps	\$175.00

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Middle School

Sports	1st Sport	\$150.00
(Per Sport)	2nd Sport	\$125.00
	3rd Sport	\$ 75.00
	Each Additional Sport	\$ 75.00

Non-Sports	Band	\$ 18.00
	Choir	\$ 8.00

Middle School

MS Cheerleading Fall	\$ 75.00
MS Cheerleading Fall and Winter	\$ 62.50
3 rd Sport	\$ 75.00
Each Additional Sport	\$ 75.00

Activity Family Cap:	\$1,200.00
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2. APPROVE SCHOOL FEES

The Superintendent recommends approving the following student fees for
KHS, KMS & KES for the 2022-2023 school year:

Projected Keystone High School Fee Schedule 2022-2023

ART:

Art I				\$ 8.00
Art II				\$ 8.00
Ceramics				\$10.00
Ceramics II				\$10.00
Draw/Paint				\$ 7.00
Studio Art	Sem.I	\$10.00	Sem.II	\$10.00

BUSINESS FEES:

Broadcast Media	Sem. I	\$10.00	Sem. II	\$10.00
Computer Application				\$ 6.00
Computer Programming				\$ 6.00

ENGLISH FEES:

Honors English A Sem. I	\$20.00
English 11 Sem. I	\$20.00
English 12 Sem. I	\$20.00

SPANISH WORKBOOK FEES: (Subject to change)

Spanish I Workbook	\$ 5.00
Spanish II Workbook	\$ 5.00
Spanish III Workbook	\$ 5.00

FAMILY AND CONSUMER SCIENCE FEES:

FCCLA Dues (Members Must be paid once in addition to Con. Sci. course fee)	\$12.00
Culinary Fundamentals	\$25.00
Global Foods	\$25.00
Creative Cuisine	\$25.00
Sewing & Crafting	\$25.00

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SCIENCE FEES:

Biology	Sem. I	\$15.00	Sem. II	\$15.00
Chemistry I	Sem. I	\$12.00	Sem. II	\$12.00
Environmental Science	Sem. I	\$10.00	Sem. II	\$10.00
AP Environmental Science	Sem. I	\$15.00	Sem. II	\$15.00
Honors Biology	Sem. I	\$15.00	Sem. II	\$15.00
Physical Science	Sem. I	\$ 9.00	Sem. II	\$ 9.00
Physics	Sem. I	\$ 9.00	Sem. II	\$24.00

HISTORY:

US History	\$15.00
Government	\$15.00

TECHNOLOGY FEE:

\$30.00

MISCELLANEOUS:

Freshman - grade fee	\$11.55	<u>advisor Miss. Lewis</u>
Sophomore - grade fee	\$11.55	<u>advisor Miss Heffernan</u>
Junior - grade fee	\$11.55	<u>advisor Miss. Stratton</u>
Senior - grade fee	\$11.55	<u>advisor Miss. Atkinson</u>

Keystone Middle School Grade Fees 2022-2023

6th Grade = \$25.00

Consumables	\$25.00
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6th Grade Additional fee

Camp Nuhop	\$190.00
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7th Grade = \$25.00

Consumables	\$25.00
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8th Grade = \$25.00

Consumables	\$25.00
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8th Grade Additional fee

Spanish 1	\$ 5.00
Physical Science	\$18.00

All Students

Technology Fee	\$30.00
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Keystone Elementary School Grade Fees 2022-2023

Kindergarten = \$60.00

1st Grade = \$60.00

2nd Grade = \$60.00

3rd Grade = \$60.00

4th Grade = \$60.00

5th Grade = \$60.00

1st – 5th Grade

Technology Fee = \$30.00

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REGULAR MEETING HELD JUNE 29, 2022

Daniel White: We are constantly assessing the fees and their value. The fees are for consumables that are used by each student or will be taken home by each student. The last time we took a hard look at the fee schedules, Keystone was near the bottom for comparative fees. The technology fee is less than a technology fee in other Lorain County Districts.

Kimberly Sturgill: I feel we should look at the fees in the elementary school which total \$90 per student. Parents are paying \$60 for a grade level and then a list of additional items the parents need to purchase. It's something we should look at further.

Jennifer Maiden: Along with the pay to play fees, this can add up for a family with multiple children.

Devin Stang: I checked with Firelands, and we are in line with fee rates comparative to other districts.

Patricia Wakefield: We have to recover the costs to provide the resources to the students or the district will have to absorb the expenses.

Carrie O'Boyle: I think we should look at the technology fee and how it's utilized.

Amanda Goran: Kindergarten does not have a tech fee because they don't do online state testing so they use older sets of chromebook.

Jennifer Maiden: Asked Paula Perhot and Jeffrey Holzhauer "how frequently do the students use their phone or chromebook?"

Paula Perhot: "I don't let my students use their phones in my class."

Jeffrey Holzhauer: "I do let my students use their phones, but they typically use their chromebooks in class."

Ayes: Sturgill, O'Boyle, Maiden, Wakefield, Stang
Motion carried.

Future BOE Meetings - @ 6:00 P.M.

1. Monday, July 18, 2022 - Regular Meeting – KHS Conference Room
2. Monday, August 15, 2022 - Regular Meeting – KHS Conference Room
3. Monday, September 19, 2022 - Regular Meeting – KHS Conference Room

ADMINISTRATIVE REPORTS

Albert Trego - Everything is going well this summer.

Jeffrey Holzhauer - I'm excited and thankful for the opportunity and challenge. I think Keystone did a great job of putting Mr. Bailey in a great position to do well and take his knowledge and experience on to his next adventure. I've coached many different sports at many different levels and bled purple my entire life. Having grown up here, I've been part of many successes and I hope to do a great job for the district.

SUPERINTENDENT COMMITTEE REPORTS

JVS:

Deborah Melda - The Lorain JVS has increased enrollment but time will determine the final count.

Student Achievement Liaison:

Devin Stang - Requirements to be placed into the advanced program is the 85% in both the IAT and COGAT tests.

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Wellness:

Patricia Wakefield - I am thankful to be part of the book club and it is part of my personal of mental health awareness. Keystone is the best little school around as we have champions and students who go on to become great professionals and the many that we don't hear about.

COMMENTS/CONCERNS

Board Members:

Kimberly Sturgill - Congratulations to Mr. Holzhauer and best of luck on your new position as you have some big shoes to fill as I know you bleed purple. Congratulations to Mr. Davis on becoming the band director as you also have some big shoes to fill.

Carrie O'Boyle - Part of the Strategic plan is coming to an end at the end of 2023, I would like to ask the Board to revisit. I would like to have some goals for the Food Service Department as part of the Strategic Plan. I've shared some basic goals that I would like to have implemented by the end of next year. The following goals are what I'm going to suggest tonight to help give a clear direction to achieve the part of the strategic plan of 'healthy school food'.

- 1) More from scratch ENTREES that replace the entrees that are highest in Saturated fat and Cholesterol. With an emphasis on recipes that are low in Saturated fat and Cholesterol and high in fiber. I'm suggesting 4 new recipes by year-end.
- 2) Eliminate hot dogs and bacon from our menus as they are a level 1 carcinogen and are known to be a significant risk factor colorectal cancer which is on the rise in America.
- 3) Provide skim milk or at the very least, 1% (only if we can't get skim).
- 4) Increased emphasis on getting kids to eat more fruits and vegetables.
 - A) salad bar at KES (return to KMS and KHS)
 - B) all staff trained to encourage intake of them
 - C) linking "Brain Foods" to intake of them (posters, stickers, staff excitement)
- 5) Fruit or veggie infused water in the cafeteria (in the large water pitchers) to encourage more water intake.
- 6) Marketing: Notifying staff, teachers and parents of what we are doing before we do it so they can get involved. (Website, flyers, announcements). Maybe involve them in picking out the new recipes we can make.

Jennifer Maiden - As I've asked many students, they would like to have options in the cafeteria. Many of the students would like to have water as a drink rather than milk.

Kimberly Sturgill - I think cooking from scratch would be good if that's able to be done with schedules and wages. Creating 4 new recipes by the end of the year is an attainable goal.

Patricia Wakefield - We need to be careful what we provide the students so they eat the food and food doesn't go to waste and students don't end the day hungry.

Superintendent:

Daniel White - Welcome to our new Band Director John Davis and Athletic Director Jeff Holzhauer. Thank you to Jeff for helping out right away with our recent volleyball coach opening.

Public:

Brian Brown - Thank you to the Communications position and the website updates. Thank you to Mrs. O'Boyle for her details on nutrition

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Natalie Skala - Showed up to support John as we have 80 students in the band program at the high school. I won't stand by and let another band director leave and go to another better district. We've seen too many teachers leave to another district.

Michelle Parks - We sat in a meeting a few years ago about getting a band trailer, we asked for more help with Mr. Benzin. He was overwhelmed then and absorbed more responsibility, more was put on his plate.

EXECUTIVE SESSION #22-06-06

Moved by Wakefield, second by O'Boyle to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);

With no action to follow.

Ayes: Wakefield, O'Boyle, Maiden, Sturgill, Stang
Motion carried.

Executive Session 5:59 p.m. Return to Open Session 8:28 p.m.

ADJOURNMENT #22-06-07

Moved by Wakefield, second by O'Boyle to adjourn the regular meeting at 8:28 p.m.

Ayes: Wakefield, O'Boyle, Maiden, Sturgill, Stang
Motion carried

Devin Stang, President

Adam Hines, Treasurer/CFO

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD JUNE 29, 2022

ATTACHMENT A

TEMPORARY APPROPRIATION RESOLUTION
City, Exempted Village, Joint Vocational or Local Board of Education
Rev.Code Sec. 5705.38

BE IT RESOLVED by the Board of Education of the KEYSTONE School District,
LORAIN County, Ohio, that to provide for the current expenses and other expenditures
of said Board of Education, during the fiscal year, ending June 30th, 2023, the
following sums be and the same are hereby set aside and appropriated for the several
purposes for which expenditures are to be made and during said fiscal year, as
follows, viz:

follows, viz:		FY2023	
Fund	DESCRIPTION	APPROPRIATION	
001	GENERAL	\$ 16,660,116.00	
002	BOND RETIREMENT	\$ 1,825,200.00	
003	PERMANENT IMPROVEMENT	\$ 300,000.00	
004	BUILDING & IMPROVEMENTS	\$ 648,189.16	
006	FOOD SERVICE	\$ 641,816.20	
007	SPECIAL TRUST	\$ 30,000.00	
010	CLASSROOM FACILITIES	\$ 1,955,536.47	
018	PUBLIC SCHOOL SUPPORT	\$ 45,000.00	
019	OTHER GRANTS	\$ 20,000.00	
020	SPECIAL ENTERPRISE	\$ 80,000.00	
022	OHSAA TOURNAMENT	\$ 8,500.00	
024	EMPLOYEE BENEFITS SELF INS.	\$ 73,500.00	
034	BUILDING MAINTENANCE	\$ 132,685.36	
035	TERMINATION BENEFITS	\$ 53,413.65	
200	STUDENT MANAGED ACTIVITY	\$ 50,000.00	
300	DISTRICT MANAGED ACTIVITY	\$ 110,000.00	
401	AUXILIARY SERVICES	\$ 90,050.00	
451	DATA COMMUNICATIONS	\$ 5,400.00	
461	HSTW/MMGW GRANT	\$ 9,614.42	
467	STUDENT WELLNESS AND SUCSESS FUNDS	\$ 5,472.66	
499	MISC STATE GRANTS	\$ 18,130.14	
507	ESSER	\$ 1,527,693.00	
516	IDEA PART B GRANTS	\$ 331,881.21	
572	TITLE I DISADVANTED CHILDREN	\$ 195,783.97	
584	TITLE IV - A STUDENT SUPP. & ACADEMIC ENRIC	\$ 15,485.03	
587	IDEA EARLY CHILDHOOD SPECIAL EDUCATION	\$ 5,493.84	
590	IMPROVING TEACHER QUALITY	\$ 38,593.95	
599	MISC FEDERAL GRANTS	\$ 17,833.58	
TOTAL:		<table><tr><td>\$ 24,895,388.64</td></tr></table>	\$ 24,895,388.64
\$ 24,895,388.64			

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD JUNE 29, 2022



ATTACHMENT A

CERTIFICATE
(O.R.C. 5705.412)

RE:
IT IS HEREBY CERTIFIED that the KEYSTONE School District has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

DATED: _____

BY: _____
Treasurer/CFO

BY: _____
Superintendent

BY: _____
President, Board of Education